

# SVENSK STANDARD

## SS-ISO 16016:2016



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**Teknisk produktdokumentation – Skyddsklausul för att begränsa användning av dokument och produkter (ISO 16016:2016, IDT)**

**Technical product documentation – Protection notices for restricting the use of documents and products (ISO 16016:2016, IDT)**

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# Standarder får världen att fungera

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Vi erbjuder våra kunder allt som rör standarder och deras tillämpning. Hos oss kan du köpa alla publikationer du behöver – allt från enskilda standarder, tekniska rapporter och standardpaket till handböcker och onlinetjänster. Genom vår webbtjänst e-nav får du tillgång till ett lättnavigerat bibliotek där alla standarder som är aktuella för ditt företag finns tillgängliga. Standarder och handböcker är källor till kunskap. Vi säljer dem.

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Den internationella standarden ISO 16016:2016 gäller som svensk standard. Detta dokument innehåller den officiella engelska versionen av ISO 16016:2016.

Denna standard ersätter SS-ISO 16016:2004, utgåva 1.

The International Standard ISO 16016:2016 has the status of a Swedish Standard. This document contains the official English version of ISO 16016:2016.

This standard supersedes the Swedish Standard SS-ISO 16016:2004, edition 1.

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*Information about the content of the standard is available from the Swedish Standards Institute (SIS), telephone +46 8 555 520 00. Standards may be ordered from SIS Förlag AB, who can also provide general information about Swedish and foreign standards.*

Denna standard är framtagen av kommittén för Teknisk dokumentation, SIS/TK 507/AG 1.

Har du synpunkter på innehållet i den här standarden, vill du delta i ett kommande revideringsarbete eller vara med och ta fram andra standarder inom området? Gå in på [www.sis.se](http://www.sis.se) - där hittar du mer information.

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## Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see [www.iso.org/directives](http://www.iso.org/directives)).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see [www.iso.org/patents](http://www.iso.org/patents)).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation on the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see the following URL: [www.iso.org/iso/foreword.html](http://www.iso.org/iso/foreword.html)

The committee responsible for this document is Technical committee ISO/TC 10, *Technical product documentation*, Subcommittee SC 1, *Basic conventions*.

This second edition cancels and replaces the first edition (ISO 16016:2000), of which it constitutes a minor revision.

## SS-ISO 16016:2016 (E)

### Introduction

The existence of document and product protection, as well as its extent, is primarily oriented towards fulfilling the requirements of industrial property rights and copyright law. In order to draw the attention of users to this legally provided protection, additional safeguards are recommended through the use of protection notices that forestall the improper use of documents and products.

Normally, full protection is afforded only by appropriate contractual agreements between the involved parties. The protection notices specified in this International Standard serve to warn and explain. They are designed to facilitate the furnishing of proof and offer additional safeguards to authors and holders of commercial protection rights.

If any national laws require additional or other requirements for national trade, for example the use of national language, those requirements are to be respected.

The WIPO standards cited can be obtained from:

World Intellectual Property Organization

34 chemin des Colombettes

CH-1211 Geneva 20

<http://www.wipo.int/portal/en/index.html>

# Technical product documentation — Protection notices for restricting the use of documents and products

## 1 Scope

This International Standard specifies the protection notices which serve to prevent the improper use of documents and products whose usage is restricted.

With the benefit of a uniform text, protection notices draw attention to the existence of an industrial property right or copyright. Furthermore, they clearly show that the owner of the right claims legal protection to the fullest extent and, in addition to this, they restrict the utilization of the documents or products concerned.

## 2 Normative references

The following documents, in whole or in part, are normatively referenced in this document and are indispensable for its application. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

WIPO Standard ST.3, *Two-letter codes for the representation of states, other entities and organizations*

WIPO Standard ST.16, *Standard code for the identification of different kinds of patent documents*

## 3 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

### 3.1

#### **document**

medium with information recorded on or in it

[SOURCE: ISO/IEC Guide 2:2004, 3.1, Note 2 to entry]

Note 1 to entry: This definition covers paper documents, electronic data, software programmes, graphics, videos and recorded sounds.

### 3.2

#### **product**

thing or substance produced by a natural or artificial process

[SOURCE: ISO 10303-1:1994]

## 4 Indication of protection rights

### 4.1 General

It is recommended that holders or licensees of protection rights who wish to draw attention to these rights and avoid their infringement use the markings specified in [4.2](#) to [4.4](#).

## 4.2 Copyright

The existence of a copyright is indicated by

- either the character C in a circle, or

© Name of owner of original or transferred rights, followed by the year of the first publication of the document.

NOTE This notice corresponds to article III, paragraph 1 of the Universal Copyright Convention, which also provides that the mentioned data be designated in a manner that expresses the reservation of copyright with sufficient clarity.

- by the designation.

“Copyright reserved”

## 4.3 Patents and utility models

The existence of a patent notice is indicated by the character P in a circle, and that of a utility model notice by the character U in a circle, followed by these three data elements:

- the country code according to WIPO Standard ST.3 (corresponding to ISO 3166-1[3] supplemented by the code for international organizations concerned with commercial protection laws);
- the publication or registration number;
- letter code according to WIPO-Standard ST.16.

EXAMPLE 1    Ⓒ    FR 2 775 254 A1.

EXAMPLE 2    Ⓒ    US 5,927,354 B.

## 4.4 Designs (industrial designs)

Designs may be designated by the term “registered design” or “design patent”. The existence of a design is indicated by the character D in a circle, followed by these two data elements:

- the country code (see 4.3);
- the registration or publication number of the design.

EXAMPLE    Ⓓ    DE 496 00 0001.